Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

09 Nov 2026

DIVISION MEMORANDUM
No. 555, s. 2026

DISTRIBUTION OF SCIENCE AND MATHEMATICS EQUIPMENT (SME) FOR PUBLIC ELEMENTARY AND SENIOR HIGH SCHOOLS (ROIVA-26-05)

To: Assistant Schools Division Superintendents
Chief - Curriculum Implementation Division (CID)
Chief – School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public School Heads
District Property Custodians
School Property Custodians
All Others Concerned

1. In line with the Department of Education's continuing efforts to provide schools with appropriate learning resources and equipment to enhance the delivery of quality basic education, the Department of Education Reginal Office IV-A procured Learning Tools and Equipment - Science and Mathematics Equipment (SME) for Public Elementary and Senior High Schools. In this regard, the Property and Supply Unit of this Division shall facilitate the proper distribution of the said equipment in accordance with existing policies and procedures.

2. The Science and Mathematics Equipment shall serve as supplementary instructional resources to facilitate the effective presentation of subject concepts and provide learners with opportunities for hands-on activities, experimentation, and practical application of classroom lessons. These resources are expected to contribute to a more engaging and meaningful learning experience and reinforce the acquisition of essential knowledge and skills.

3. Attached is the link (**https://tinyurl.com/Allocation-for-Distribution**) to access the Allocation List of Science and Mathematics Equipment for your reference.

4. All **District Property Custodians** are directed to proceed to **Property and Supply Unit, SDO Batangas** on **November 16-19, 2026** from **9:00am to 3:00pm** for the retrieval of Science and Mathematics Equipment. Please refer to Annex A for the specific schedule assigned to each sub-office. Strict adherence to the assigned schedule is required to ensure a smooth and orderly distribution process.

5. Transportation expenses incurred for the retrieval of these materials shall be charged against the school MOOE, local, or canteen funds, subject to existing accounting rules and regulations.

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone:(043)722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website:www.depedbatangas.com

6. For clarification and further inquiries, you may call the Property and Supply Unit at 0962-194-3414 and Curriculum Implementation Division at (043) 722-1437 loc. 213.

7. Immediate compliance and widest dissemination of this Memorandum is desired.

MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Encl. Annex A
Reference: None

To be indicated in the Perpetual Index under the following subject:
DISTRIBUTION OF SCIENCE AND MATHEMATICS EQUIPMENT (SME) FOR PUBLIC ELEMENTARY AND SENIOR HIGH SCHOOLS (ROIVA-26-05)

CMB / DISTRIBUTION OF SCIENCE AND MATHEMATICS EQUIPMENT (SME) FOR PUBLIC ELEMENTARY AND SENIOR HIGH SCHOOLS (ROIVA-26-05) / R2-157471 / November 9, 2026

ANNEX A

SCHEDULE OF DISTRIBUTION

November 16, 2026

Sub-Office	Time
Balayan East	9:00am - 10:00am
Balayan West	10:00am - 11:00am
Calatagan	11:00am - 12:00nn
Lemery	1:00pm - 2:00pm
Lian	2:00pm - 3:00pm
Nasugbu East	9:00am - 10:00am
Nasugbu West	10:00am - 11:00am
Taal	11:00am - 12:00nn
Tuy	1:00pm - 2:00pm

November 17, 2026

Sub-Office	Time
Bauan West	9:00am - 10:00am
Lobo	10:00am - 11:00am
Mabini	11:00am - 12:00nn
San Luis	9:00am - 10:00am
San Pascual	10:00am - 11:00am
Tingloy	11:00am - 12:00nn
Bauan East	1:00pm – 2:00pm

November 18, 2026

Sub-Office	Time
Ibaan	9:00am - 10:00am
Padre Garcia	10:00am - 11:00am
Rosario East	11:00am - 12:00nn
Rosario West	1:00pm - 2:00pm
San Jose	9:00am - 10:00am
San Juan East	10:00am - 11:00am
San Juan West	11:00am - 12:00nn
Taysan	1:00pm - 2:00pm

November 19, 2026

Sub-Office	Time
Agoncillo	9:00am - 10:00am
Alitagtag	10:00am - 11:00am
Balete	11:00am - 12:00nn
Cuenca	1:00pm - 2:00pm
Laurel	2:00pm – 3:00pm
Malvar	9:00am - 10:00am
Mataasnakahoy	10:00am - 11:00am
San Nicolas	11:00am - 12:00nn
Sta. Teresita	1:00pm - 2:00pm
Talisay	2:00pm – 3:00pm